

About us

Media 10 is a highly decorated media and events company that has a fast growing portfolio of consumer and business-to-business events covering the design, interiors, lifestyle and construction sectors. As well as being one of the leading event organisers in the UK, the company also publishes a number of award-winning magazines and owns a series of digital publications and websites.

As part of the company's growth plans, we now seek to appoint a Finance Manager to join our Finance Team. This newly created role will report to the Group Financial Controller, and will have exposure to senior decision makers across the business. You will play a key role in managing the day-to-day activities of the finance department contributing to the success of the company.

Key responsibilities

Group Management Accounts: Ultimate responsibility for delivery of the Group Management Accounts and ensuring all team reporting deadlines are met. As part of this you will prepare accurate and timely financial reports for the B2B division, including profit and loss and balance sheet, and review the Management Accounts for the consumer division, which are prepared by the Management Accountant.

Stakeholder Communication: liaise with the sales, marketing and operational teams to provide management information, analysis and commentary to non-accountants.

Review and approve weekly/monthly payment runs which are prepared by the Accounts Assistant.

Prepare VAT returns and HMRC compliance reporting, working with external advisors where necessary. Prepare statutory accounts for a number of stand-alone trading companies

Provide information and liaise with the external auditors for the year-end audit, accounts finalisation and tax returns.

Financial Analysis: Conduct thorough financial analysis, identify trends, variances, and opportunities for improvement. Provide insights and recommendations to support strategic decision-making.

Cost Management: Monitor expenses, identify cost-saving opportunities, and implement strategies to optimize financial performance while maintaining quality standards.

Team Leadership: Lead, mentor and manage a small and high motivated team, fostering a culture of accountability, collaboration, and continuous improvement

Process Improvement: review systems, processes and controls in order to Identify opportunities to streamline financial processes, implement best practices, and enhance efficiency within the finance department.

Requirements:

- Proven experience in a finance role, demonstrating staff management experience. Candidates moving from a practice role will be considered.
- Strong analytical, and problem-solving skills.
- Excellent communication and interpersonal skills with the ability to collaborate effectively across departments.
- Advanced knowledge of MS Excel is essential. Working knowledge of SAGE 200 is desirable.
- Leadership qualities with the ability to lead a team and drive results in a fast-paced environment.

Title: Finance Manager
Dept: Finance
Report to: Finance Controller

The role is varied and challenging, and it is anticipated that the successful candidate will develop to be part of the senior finance management team with scope to take on further responsibilities as the company continues to grow.

What we will do for you

- Make you feel like part of a family
- Know your name – you're not just a number here
- Encourage you to develop your skills, strengths and career
- Recognise your contribution and hard work
- You will get to work with teams running some of the best brands in the industry
- Make sure you're never bored
- Make sure you have fun – because we do have fun